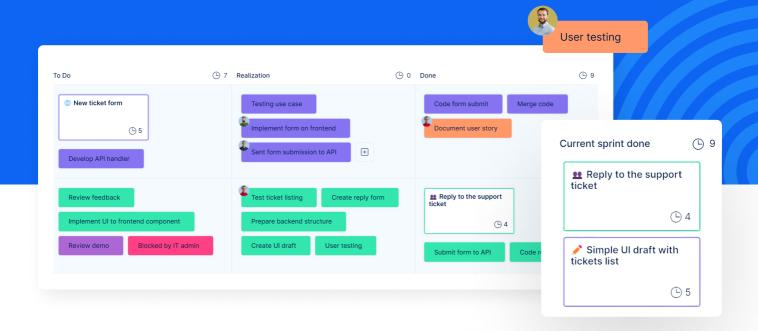
### easyproject

### Your way to 100% Scrum



## Easily manage Scrum rituals and enhance team collaboration



### Why should you choose Scrum Boards from Easy Project?

Agile is a mindset and set of principles that emerged as a response to the limitations of traditional predictive project management approaches. It focuses on delivering smaller increments of work in short cycles, promoting feedback and adaptability.

Taking this into consideration and based on the feedback from 200+ Scrum Teams we have designed Scrum Boards, which are **100% Scrum**.

### What makes our Scrum Boards unique

- We are addressing common scrum antipatterns like a lack of clear goals and priorities, difficulties in inclusive team communication, large backlogs as well as misinterpreting the role of a Scrum Master.
- They are easy to set up, without the need for configuration.
- They are embedded in the open-source Project and Work management platform, available in Cloud or On-premises.

Scrum Boards are simply designed in a way, that makes it difficult to build silos. They help to avoid "waterfall like" behaviour and team members are encouraged to collaborate and to be proactive. Isn't it what you always wanted them to do?

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# How you can improve your Scrum when using Easy Project Scrum Boards?

#### Backlog is short, clear and tidy

- The Backlog is smaller than your current one.
- You are able to clear your backlog regularly and easily.
- Thanks to short and clear backlog everybody understands the priorities.

#### Refinements are not boring anymore

- Split feature allows you to seemlesly break down big ideas into small actionable PBIs.
- You can use any measurement of size of PBI be it hours, storypoints or a t-shirt size.

### The Development team "takes responsibility"

- Responsibility does not lie on the back of individual people - it is shared among the whole team.
- Team Board in Scrum Boards fosters crossskills collaboration, as that is crucial to the timely and high-quality delivery to the client at the end of a sprint.
- Shared Team boards facilitate shared understanding - as opposed to Analyst handing over the work to Back-End, and then Back-End to the Front-End, and then everything to QA.

### The team always sees the Sprint goal

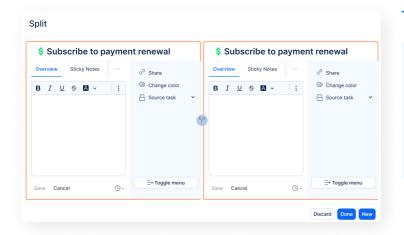
- Sprint Goal aligns the team, so they aim at the same goal during the sprint.
- In our Scrum Boards, Sprint goal is the first thing the team sees every time they come to the board.

### **Effective interaction with clients at Review meetings**

- Clients are more engaged in your Reviews then ever.
- You can collect the feedback immediately.
- You are able to show to a client which features are delivered at the end of a sprint.



#### **Splitting into smaller PBIs**



#### Helps you to

- Maintain focus, and estimation accuracy in order to deliver value iteratively and incrementally
- Facilitate efficient feedback loops for continuous improvement

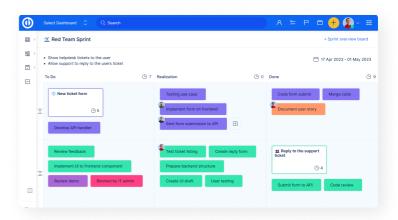
#### How you can achieve it?

- Split features breaks down your screen to two identical sections and allows to decompose big ideas into smaller PBI's, easy to realize within one sprint.
- You can collectively decompose big backlog items into two or more smaller ones.

### Let the team self-organize during a sprint with Team Sprint Board

#### Helps you to

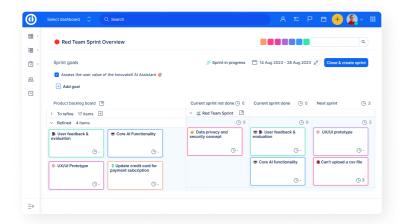
- Gain quick updates, transparency, and effective communication during standups
- Achieve focused discussions and alignment to work towards a goal
- Maintain consistent quality of outputs thanks to agreed Definition of Done
- Gain single point of truth during the sprint



#### How you can achieve it?

- Sprint goal is always on top.
- Encourage team members to actively use the Board during daily stand-ups and make it a focal point for issue detection.
- Instruct teams on the simplicity of creating and using sticky notes for mini-tasks.
- Sticky notes representing DoD will help you not to skip steps, therefore to keep the standards high and consistent.

#### Plan your iteration on a Sprint Overview Board



#### Helps you to

- · Allign team members with shared goals
- Monitore whole sprint in real-time, quickly identify bottlenecks, and maintain focus on sprint objectives
- Enhance collective team activities, leading to shared understanding with less handovers and waste of time
- Review the sprint together with your client

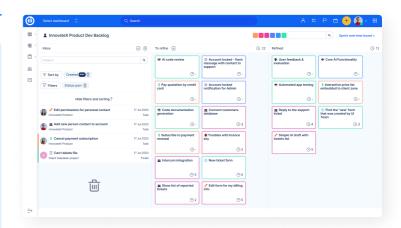
#### How you can achieve it?

- Use the comprehensive snapshot provided by the board for effective task prioritization.
- Utilize the Board during sprint planning to plan and organize tasks towards achieving the goal.
- Define the goal shared for all teams, and/or specific for each of them.
- Transfer unfinished items from previous sprint.
- · Actively use the Sprint Overview Board during Review when presenting to the client.

### Optimizing Product owner's workflow with a Backlog Board

#### Helps you to

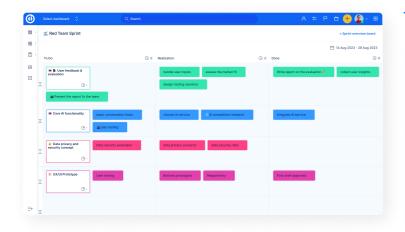
- Enhance prioritization
- Improve understanding and collective ownership
- · Provide more accurate estimations
  - better scope understanding, improved planning accuracy and risks reduction
- · Identify critical tasks quickly



#### How you can achieve it?

- Utilize the Inbox, To-Refine, and Refined columns on the Backlog Board.
- Encourage team discussions within the collaborative space provided by the Backlog Board.
- Utilize the Split feature on Backlog Board to divide large PBIs into smaller, actionable tasks.
- Enable teams to allocate various estimation metrics.
- Apply colors and emojis to visualize different categories of PBIs; use filtering options.

### **Enhancing Scrum efficiency** with sticky notes & DoD templates



#### Helps you to

- Improve visual organization of tasks within the sprint
- Quickly adapt to changing requirements and facilitate crossfunctional collaboration using sticky notes
- Support tailored DoD agreements for different types of work thanks to existing templates

#### How you can achieve it?

- Colourful sticky notes digital equivalent of post-its you are used to use during workshops, are super easy to create. They enable teams to self-organize mini-tasks within the sprint.
- Their lifespan is just within one sprint, then they go to trash.
- DoD Template allows you to automate creation of sticky notes representing what needs to be done in order to achieve Definition of Done.
- Bugs can have different DoD then Features.
- Is the PBI done or not? In order to be consistent, establish your Definition of Done and use it regularly.

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